



Arts for ACT Gallery, Studio and Boutique
2265 First Street
Downtown River District
Fort Myers, FL 33901
239-337-5050
Curator: Claudia Goode

Dear Artists:

BECOME A MEMBER OF THE ARTS FOR ACT GALLERY CO-OP!

As Arts for ACT Gallery approaches its 12th year anniversary at its present location in the beautiful downtown River District, I invite you to sell and display your artwork in Arts for ACT Gallery. We invite you to join our gallery as a Co-Op Gallery member effective 01/01/2014. As you know, ACT Gallery is owned by Abuse Counseling and Treatment, Inc., profits generated help our clients the victims of domestic violence, sexual assault and human trafficking.

Acceptance of this invitation allows you the artist to display and sell your artwork in a well respected and established gallery. ACT Gallery has several co-op rental spaces available through-out its space. Prime front hanging space, space just off the main gallery and several other hang able spaces are available.

Co-Op Gallery monthly membership dues range from \$25.00 to \$300.00 monthly depending on the size and location of your hanging spot. 15% percentage commission will be taken from sold artwork. In lieu of the monthly membership dues, we have a few opportunities to volunteer at the gallery for reduced or free membership dues and hanging space. As a volunteer, included is the privilege of using our gallery as studio or art workshop space when you are volunteering.

ACT Gallery will maintain its high standards of curatorial choice when accepting artists into the gallery. This is the perfect opportunity to meet other artists and to showcase your art in a gallery that is visited by thousands of locals and tourists each month. Join the Arts for ACT Gallery Co-op today.

Artfully,

Claudia Goode

Curator



Arts for ACT Gallery Co-op Membership Rules and Regulations

Arts for ACT Gallery Co-op Membership Requirements

- Monthly co-op membership fees range from \$25 to \$300.00 per month with an added 15% commission charged on all sales.
- Co-op members may volunteer at the gallery with either no monthly co-op fee or a reduced co-op fee rate. Co-op volunteer members will incur 20% to 40% commission on all sales.
- The membership fee is due by the 15th of the preceding month. (Example: May's fee is due by April 15th)
- All co-op membership fees are non-refundable.

Artists Commissions

- Co-op members paying the monthly dues will receive 85% of the sales of their art after monthly dues are paid.
- Co-op members that volunteer will receive from 60% to 80% of the sales of their art depending on the agreed number of volunteer days at the gallery.
- Gallery co-op members are paid once a month for the previous month's sales. Each artist will set his/her own selling prices.

Gallery Displays

- Co-op members should be prepared to supply any special display fixtures to exhibit their works. The display fixture needs to be approved by the gallery curator.
- Art will be displayed only within the artist's predetermined space. The size, number and content of pieces allowed will vary for each artist based on the space and the art.
- ACT Gallery curator will be responsible for hanging all works of art at the gallery.
- Art can change monthly.

Art Drop-Off and Pickup

- Art can be dropped off and picked up any day of the month except the entire week preceding ART Walk week (the week that includes the first Friday of each month) and the third Friday of each month (Music Walk).
- All art must have the artist's name, email address, and phone number along with the title of the piece, medium and the gallery selling price.
- The artist must fill out and maintain their inventory sheet, keeping track of sold or picked up items and entering new items.

Work Schedule for Volunteers

- The work schedule will be determined based on the number of gallery volunteers. Volunteers may trade or switch work days with other members in case of schedule conflicts.
- If you agree upon volunteer X amount of days a month and cannot fulfill your commitment, it is your responsibility to get a replacement for the day.
- Only a trained volunteer may staff/work the gallery.
- Volunteers/Co-Op Members are responsible to sign up on the calendar in the office gallery.
- The gallery is open 7 days per week, excluding some holidays. Gallery hours are from 11 am to 4:30 pm
- During theater season (November to April), if there is a play at the Repertory Theatre operating hours for the gallery will be extended to 8:00 pm. Volunteers are needed.

Liability

- In the event of a fire, flood, theft or other disaster, your work is *not insured* by Arts for ACT Gallery. As a collective we cannot be held responsible for lost, stolen or damaged artwork or merchandise.
- Art left at the gallery longer than 91 days without member dues paid will become the property of ACT Gallery.

Termination

- A co-op Artist member not living up to gallery requirements may be terminated from ACT Gallery with loss of member fees paid.
- ACT Gallery should be given a one month written notice of the artist's intent to terminate.

Requirements for Artwork

- All artwork should be original in conception and execution.
- Prints of originals are also allowed. All prints must be limited editions, numbered and signed.
- No commercial reproductions other than your own original works can be shown at ACT Gallery.
- ACT Gallery will accept fine crafts.
- 2D art must be presentation ready. All art must be wired or otherwise ready to hang.
- All prints and note cards must be in plastic jackets.
- Contact information must be included on the back of each piece.
- All items will be considered on a case-by-case basis with the curator having the final say.

Additional Co-op Benefits

- ACT Gallery pays the Florida Sales Tax on all sales.
- Co-op members will be listed and shown on the www.artsforactgalley.com website under Member Artists – Artists biography, artist statement and 7 to 10 images of your art will be displayed and advertised. Images can change monthly.
- Gallery volunteers may use the gallery as studio (or art workshop) space during volunteer hours.
- ACT Gallery curates monthly exhibits and advertises the featured artists.

- ACT Gallery provides art cards which include the artist name, title, media and price.

Application Process for Gallery Co-Op Membership

- Arts for ACT Gallery will accept applications at the gallery at any time. Interested parties must complete the application for membership and submit it with at least four (4) images of their artwork as an example of their works.
- Application acceptance is contingent on available co-op space and the gallery's current balance of media and styles. If we are unable to offer immediate membership, your name will be put on a waiting list.

Hanging Wall Space and Price per month Off-Season Rates

- 18.5" X 68" wood panel - \$25.00 per month
- 48" X 72" Charcoal wall - \$50.00 per month /with ledge for 3D art – 14.5" X72" \$50.00 (3available)
- 32" X 78" Wood panel by front window - \$35.00 per month
- 121" X 78" Front Brick Wall - \$150.00 per month
- 40" X 78' Front Brick Wall - \$50.00 per month
- 262" X 78" Brick Wall after the Main Gallery \$300.00 per month or 40" X78" Brick Wall after the Main Gallery \$50.00 (6 Available)
- 175" X 84" White Wall in hallway \$175.00 or 40" X 84" White Wall in hallway \$50.00 (4 Available)
- 10" X 60" Charcoal Wall Front outside of office gallery - \$35.00 per month
- 19" X60" Charcoal Wall Front outside of office gallery - \$35.00 per month
- 170" X 23" Charcoal Wall Front outside of office gallery top - \$130.00 per month or 40" X 23" same spot \$50.00 per month (4 available)
- 23" X 55" Charcoal Wall Front outside of office gallery over radio - \$35.00 per month
- 29" X 63" Brick Wall by radio - \$40.00 per month
- 37" X 65" Brick Wall Right of Radio - \$50.00 per month
- 32" X 32" Brick Wall over Curio Cabinet - \$40.00 per month
- 15" X 68" Wood panel end of hall - \$40.00 per month

Commission Rates

- Artists Co-Op Members pay their designated monthly membership fee and the commission will be 15% to ACT on all sold items.
- Artists Co-Op Members volunteering (in lieu of monthly membership fees) receive free hanging space and volunteer X days per month for a pro-rated commission to ACT on sold items.
 1. Volunteer 4 days per month yields a 20% commission to ACT
 2. Volunteer 3 days per month yields a 25% commission to ACT
 3. Volunteer 2 days per month yields a 30% commission to ACT
 4. Volunteer 1 day per month yields a 40% commission to ACT

Contact Information

Questions about the Arts for ACT Gallery Co-op membership should be addressed to:
Claudia Goode, Curator at 239-337-5050 or via e-mail at cgoode@actabuse.com



Arts for ACT Gallery CO-Op Membership

Artist Name: _____

Address: _____ City _____ State _____ Zip _____

Phone Number: _____ E-Mail _____

Type of Art: _____

Medium: _____ Price Range: _____

What other Galleries are you associated with: _____

Which co-op contract are you applying for: (check one)

3 month working contract (subject to availability)

3 month non-working contract

6 month non-working contract

How much hanging space are you interested in? _____

Working Contact - Volunteers: Choice of Days _____

Accepted working contract members must attend an orientation training session. All members are accepted into the Co-op based on availability of hanging space and at the discretion of the curator.

Artist must attach: 1. Art biography 2. Art Statement 3. 5 to 10 images may be emailed to cgoode@actabuse.com

Artist Signature: _____ Date: _____

Curator Signature: _____ Date: _____